

# The Intake Process

Utah law requires any person, who has reason to believe that a child has been subjected to abuse, neglect or dependency, to immediately notify the nearest DCFS office, a peace officer or law enforcement agency. This notification is called a referral.

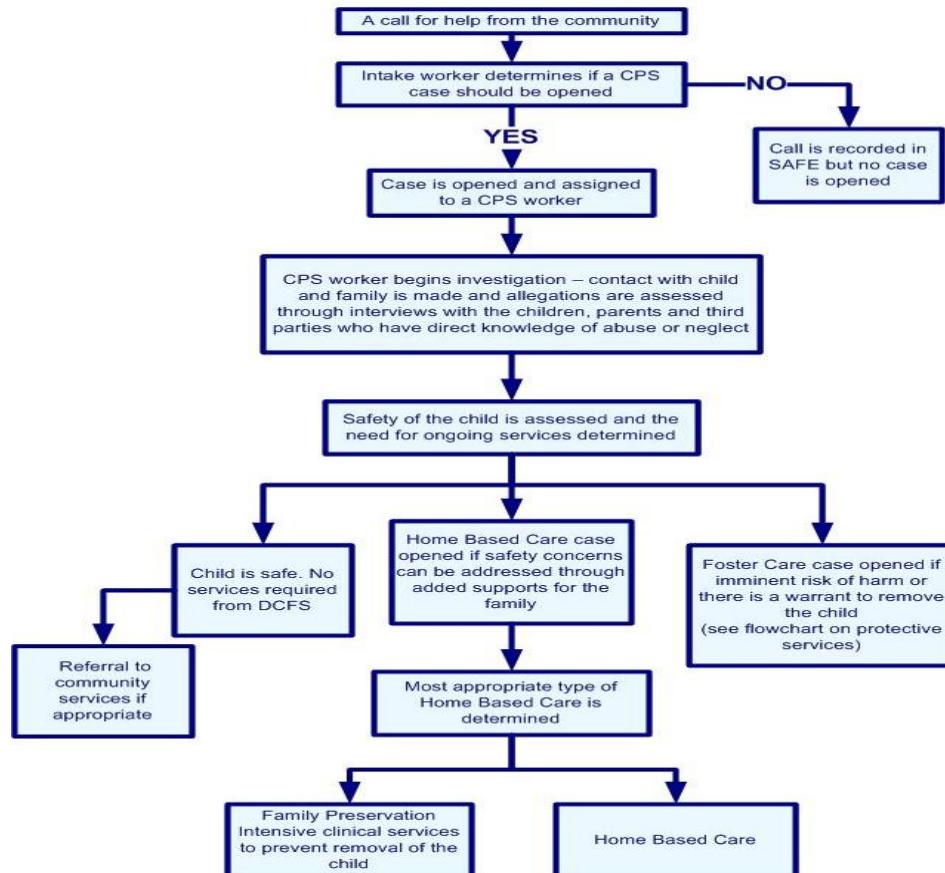
## What Happens When A Referral Is Made?

Based on information gathered during the referral, the intake worker assesses the immediate risk/danger to the child and determines a "priority." The priority determines the timeframe in which DCFS will respond to the referral. Three referral priorities are considered:

**Priority 1:** Immediate need of protection—face-to-face contact required within 60 minutes

**Priority 2:** Risk of physical evidence being lost—face-to-face contact required within 24 hours

**Priority 3:** Low risk to child—face-to-face contact required by midnight on the 3rd working day



### QUICK FACTS

- 32,710 intake calls were received
- 19,544 referrals were investigated
- 83% of referrals were categorized as a Priority 3
- 39% of the cases were substantiated/supported